

February 2022

World Wheelchair Rugby

Host Application

2023 Asia – Oceania Championship

worldwheelchair.rugby



2023 WWR Asia – Oceania Championships

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1. INTRODUCTION

The purpose of this Host Application is to provide the WWR with the necessary information to evaluate bids to host of the following events:

2023WWR Asia-Oceania Championship

Please provide answers to all the questions in detail in a separate document. Please use the Section headings and question numbers as detailed in this document.

If you are providing additional documentation in support of your application, please attach these to the end of the application with a list of attached documents.

For basic information on the championships please refer to the Event Requirements attached to this document.

Deadlines for bids are detailed in the attached Host Selection Process.

Submit the completed documents in electronic form to the WWR Competitions Committee, via email at knewman@iwrf.com

NOTE: IF COVID 19 MITIGATION REQUIREMENTS ARE REQUIRED PLEASE REFERTO WWR COVID 19 REGULATIONS FOR DETAILS

2. APPLICANT INFORMATION

A. Application for: (Please indicate)

a. 2023 WWR Asia Oceania Championship ____

B. Provide contact details for the applicant organisation

- i. Name of Applicant Organisation
- ii. Name of Contact Person
- iii. Title of Contact Person
- iv. Address
- v. Telephone
- vi. Email
- vii. Website

C. Please provide a description of the mission and objectives of the applicant organisation:

D. Please provide detail scope and level of experience that the applicant organisation has with hosting and staging international sporting events and in particular sport for athletes with a disability:

E. Please provide detail scope and level of experience that the applicant organisation has with organising wheelchair rugby events.

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3. LOCATION

- A. Indicate the proposed Host City and Country.
- B. Provide the current population of the proposed Host City.
- C. List any other major events occurring during this time period in the Host City.
- D. List the proposed competition and training venues and accommodation facilities, and provide a map showing their locations within the host city.

4. DATES

- A. Indicate at least two sets of proposed dates for the championship:

Preferred dates:

- i. Arrival Date
- ii. Training Dates
- iii. Classification Dates
- iv. Opening Ceremonies
- v. Competition Dates
- vi. Closing Ceremony
- vii. Departure Dates

5. TRANSPORTATION

- A. Provide information on the international ports of entry to access the Host City.
- B. Provide information on the ground transportation system proposed for the championship.

6. ACCOMMODATION

- A. For each proposed accommodation facility, provide the following information:
 - i. Name – Provide the name of each accommodation facility.
 - ii. Category – Specify each accommodation facility's star rating.
 - iii. Price Range – Provide the price for each type of room and occupancy at each accommodation facility, including all taxes, indicating currency.
 - iv. Number of Rooms – Provide the total number of rooms available for each type of room at each accommodation facility.
 - v. Number of Accessible Rooms – Provide from the total indicated the number of accessible rooms available for each type of room at each accommodation facility.
 - vi. Distance – Specify the total distance in kilometers and minutes between each accommodation facility and the main ports of entry, competition venue(s) and training sites

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- vii. Population – Assign which population categories will be accommodated in each of the facilities. The populations include the following:
 - Teams including athletes, coaches and support staff
 -
 - International Technical Officials and Classifiers
 - WWR Board, Staff, and Guests
 - Media
 - Athlete family and friends

7. TRAINING AND COMPETITION VENUE INFORMATION

A. Provide detailed information about the proposed training and competition venues including the following information:

- i. Name and address of venue
- ii. Number of courts available
- iii. Size of courts
- iv. Type of playing surface
- v. Height of ceiling at its lowest point above each court
- vi. Distance from end line to nearest wall for each court
- vii. Distance from sideline to nearest wall for each court
- viii. Can court surfaces be marked with required lines for wheelchair rugby
- ix. Electronic scoreboards including:
 - a. Number of each court
 - b. Position on each court
- x. Can each scoreboard display the following
 - a. Game clock
 - b. Running score
 - c. Period of play
 - d. Direction of alternation position
 - e. Time outs taken / remaining
- xi. Distance between courts
- xii. Total spectator capacity for each court (competition venue only)
- xiii. Accessibility of venue for persons in wheelchairs
- xiv. Spectator capacity for wheelchairs for each court (competition venue only)
- xv. Number of accessible toilets at the venue
- xvi. Accessible shower facilities at the venue
- xvii. Accessible storage for wheelchairs and equipment available at the venue
- xviii. Distance of venue from the training facilities
- xix. Distance of venue from the proposed accommodations
- xx. Distance of venue from the proposed dining facility
- xxi. Venue heating and air conditioning
- xxii. Food service at the venue
- xxiii. Other amenities at the venue that will be available to competitors
- xxiv. Warm-up area for players at the competition venue
- xxv. Any restrictions on the use of the venues
- xxvi. List and describe the three most recent major events hosted by the venue
- xxvii. List all other ancillary rooms available in the venue that could be used by the event including approximate sizes and potential use e.g. VIP area, Event office

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8. FOOD SERVICES

- A. Provide a description of food services available including:
- i. Primary dining facilities including location in relation to all proposed venues
 - ii. Accessibility
 - iii. Are there any light refreshment or snacks available to purchase at the competition venue and accommodations site

9. MEDICAL SERVICES

- A. Describe medical services being provided during the event including:
- i. First response
 - ii. Emergency response and care
 - iii. Pharmacy services
 - iv. Covid 19 Mitigation plan (if applicable)
 - v. Doping Control services

The host must implement and follow any return to play guidance in place as a result of the Covid19 worldwide pandemic, this should include all required testing and safety protocols for all participants.

10. PERSONNEL

- A. How many volunteers will be recruited for the event?
- B.
- C. What are your plans for volunteer training?
- D. Are volunteers available with previous experience at wheelchair rugby event?
- E. Are volunteers available with previous experience as table officials at wheelchair rugby events?
- F. What percentage of administration and Organising Committee personnel can communicate in English?
- G. Are translation services available for non-English speaking teams and personnel? If so, for which languages?

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11. PROMOTIONS, COMMUNICATIONS, & PROTOCOL

- A. Provide an overview of your promotions plans including:
 - i. Event promotions and awareness strategies
 - ii. Ticket sales strategy
- B. Provide an overview of your communications plans including:
 - i. Event website to be created
 - ii. Social media planning
 - iii. Television broadcast
 - iv. Webcasting
- C. Provide an overview of your protocol plans including:
 - i. Participant welcome package
 - ii. Planned VIP receptions or hospitality
 - iii. Opening ceremony location and format
 - iv. Medal and closing ceremony
 - v. Closing function location and format
 - vi. Awards and recognition including trophies, medals, and all-tournament team

12. REVENUE GENERATION

- A. Provide details regarding your revenue generation strategy.
- B. Provide details related to your experience and successes related to revenue generation.

13. PROPOSED BUDGET

- A. Provide a detailed budget for the event.
- B. Include potential Covid19 management costs such as cleaning, testing etc

14. GUARANTEES AND ENDORSEMENTS

- A. Provide a letter from the host country's WWR national member organisation endorsing the Host Application.
- B. Provide letters of support from the owners of the venues and accommodation facilities to be used for the championship.
- C. If available, provide letters from local and regional governments and other key organisations or individuals supporting the hosting of the championship.

16. ADDITIONAL INFORMATION

- A. Provide any additional information that will support your application.

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17. SIGNATURE PAGE

The applicant organisation hereby certifies that this Host Application has been completed truly and accurately, to the best of its knowledge:

HOST COUNTRY:

HOST CITY:

| | |
|-------------|-------------------------|
| Signature: | Title: |
| Print Name: | Host Organisation Name: |
| Place | Date: |