
Job Description - WWR Technical Delegate

For each WWR licensed competition, WWR will appoint a Technical Delegate (“TD”),

The primary role of the TD is to ensure that the wheelchair rugby competition is conducted in accordance with all rules and regulations of the WWR. Prior to the event, the TD is responsible for liaison with the event Local Organizing Committee (“LOC”), providing advice and information on the technical requirements for the wheelchair rugby competition. During the event, the TD is the senior WWR representative to the LOC, and has the authority to rule on all matters related to the rules and regulations of the WWR.

Role and Responsibilities

Prior to the Event

- Review and confirm all sport technical references in the event checklist and event contract
- Provide advice to the LOC on all aspects of the technical organization of the event
- Establish and agree timelines with WWR and the LOC for qualification and registration for the event
- Review all tournament documents and communications prior to distribution
- When applicable, conduct site visits to inspect the facilities and review event preparations with LOC
- Provide periodic updates to WWR Competitions Working Group
- Work with the Chairs of the WWR Classification and Technical Working Group on the selection of event officials
- Work with the Chair of the WWR Competitions Working Group on matters relating to event format, qualification, and seeding
- Review the entry list to ensure all participating athletes are eligible to compete under WWR rules
- Work with the WWR CEO to ensure the accreditation of all WWR officials and delegates for the event
- Ensure that the LOC conforms to WWR requirements for drug-free sport and doping control
- Other related duties as required
- The ATD for the World’s and/or Paralympic Games may be required to attend a Test Event to be held six to twelve months prior to the Games

During the Event

- Provide overall supervision of the wheelchair rugby competition to ensure it is conducted in accordance with the rules and regulations of WWR
- Inspect all areas of the competition and training venues to confirm that they meet the requirements detailed in the event contract
- Chair the tournament technical meetings
- Be present at the competition venue during the competition
- Approve any revisions made to the competition schedule
- Provide advice and support to LOC, the Chief Classifier, and the Head Referee to resolve issues that arise during the event
- Support the LOC to ensure that all venue and event-specific rules and regulations are followed
- In cooperation with the Head Referee, maintain a record of flagrant and disqualifying fouls and game suspensions
- When required, apply the WWR tie-breaking rules
- When required, take appropriate disciplinary action under WWR rules and regulations
- Decide on questions that are not covered, or that are insufficiently covered, by WWR rules and regulations, where these have not already been decided and do not fall within the jurisdiction of other authorities
- Act as the team leader for the delegation of WWR officials and resolve any issues related to this delegation
- Represent WWR in a professional manner at all times
- Other related duties as required

After the Event

- Report the official results of the event to WWR within three days of the conclusion of the event
 - Provide a post-event report to WWR within fourteen days of the conclusion of the event
 - Complete any additional reports as required by the LOC or WWR
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Qualifications

- Experience as an official or event organizer at WWR sanctioned events
- Experience attending major WWR sanctioned competitions or other major wheelchair rugby events as an official, team staff or team member.
- Strong knowledge and understanding of WWR rules and regulations including the International Rules, Classification Manual, and Competition Regulations
- Strong leadership and management skills
- Ability to solve problems in an efficient and diplomatic manner
- Ability to judge situations quickly and correctly and make clear decisions to resolve them
- Ability to give clear and well thought out directions
- Ability to work well with others across cultural and language barriers
- Ability to remain calm and focused under stressful conditions
- Ability to work well in high-pressure, time-sensitive situations
- Written and verbal communication skills in English

Conditions of Appointment

- Persons selected for TD and ATD positions must be available for the full event period and any test events.
 - The costs of travel and accommodation to attend the events, and any site visits or meetings prior to the events, will be covered by the LOC or WWR.
 - WWR will not provide compensation for any time missed from employment.
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