

September 2025

Host Application

2026 WWR World Championship Qualification Tournament

worldwheelchair.rugby



2026 WWR World Championships Qualification Tournament Host Application

INTRODUCTION

Please provide answers to all the questions listed below. You may use this document to provide the answers.

For basic information on the championships please refer to the 2026 WWR World Championships Qualification Tournament Event Requirements attached to this document.

Submit the completed documents in electronic form to John Timms, Operations Manager via email office@worldwheelchair.rugby

APPLICANT INFORMATION

A. Provide contact details for the applicant organization

- i. Name of Applicant Organization
- ii. Country of Applicant Organization
- iii. Name of Contact Person
- iv. Title of Contact Person
- v. Address
- vi. Telephone
- vii. Email

B. Please provide information on the level of experience that the applicant organization has with organizing wheelchair rugby or wheelchair sport events.

LOCATION

A. Indicate the proposed Host City and Country.

B. List the proposed competition and accommodation facilities and provide a map showing their locations within the host city.

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DATES

Please provide event dates:

- i. Arrival Date
- ii. Training Dates
- iii. Classification Dates
- iv. Opening Ceremonies (optional)
- v. Competition Dates
- vi. Closing Ceremony (optional)
- vii. Departure Dates

TRANSPORTATION

- A. Provide information on the transport provided for the championship.
 - a. Airport arrival and departure pick up and drop off plan
 - b. Hotel to competition venue plan if required

ACCOMMODATION

- A. For the accommodation facility, provide the following information:
 - i. Name - Provide the name and address of proposed accommodation facility.
 - ii. Provide the total number of rooms available.
 - iii. Provide the number of Accessible Rooms available
 - iv. Distance - What is the distance between the competition venue and accommodations.

COMPETITION VENUE INFORMATION

- A. Provide detailed information about the proposed competition venue including the following information:
 - i. Name and address of venue
 - ii. Number of courts available
 - iii. Size of court
 - iv. Type of playing surface
 - v. Height of ceiling at its lowest point above each court
 - vi. Distance from end line to nearest wall for each court
 - vii. Distance from sideline to nearest wall for each court
 - viii. Are there scoreboards
 - ix. Can each scoreboard display the following
 - a. Game clock
 - b. Running score
 - c. Period of play
 - x. Number of accessible toilets at the venue
 - xi. Distance of venue from the proposed dining facility
 - xii. Is there air conditioning or fans at the venue
 - xiii. Food service at the venue

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FOOD SERVICES

- A. Provide a description of food services available

MEDICAL SERVICES

- A. Describe medical services being provided during the event including:

- i. Is there first aid personnel at the venue
- ii. Emergency response and care
- iii. Pharmacy services
- iv. Doping Control services

PERSONNEL

- A. Do you have access to sufficient volunteers to host this event?
- B. How many volunteers will be recruited for the event?
- C. What are your plans for volunteer training?
- D. Are volunteers available with previous experience at wheelchair rugby event?
- E. Are volunteers available with previous experience as table officials at wheelchair rugby events?
- F. What percentage of administration and Organizing Committee personnel can communicate in English?
- G. Are translation services available for non-English speaking teams and personnel? If so, for which languages?

PROMOTIONS, COMMUNICATIONS, & PROTOCOL

- A. Provide an overview of your promotions plans including:
 - i. Event promotions and awareness strategies
 - ii. Ticket sales strategy
- B. Provide an overview of your communications plans including:
 - i. Event website to be created
 - ii. Social media planning
 - iii. Television broadcast
 - iv. Webcasting
- C. Provide an overview of your protocol plans including:
 - i. Participant welcome package
 - ii. Planned VIP receptions or hospitality
 - iii. Opening ceremony location and format
 - iv. Medal and closing ceremony
 - v. Closing function location and format
 - vi. Awards and recognition including trophies, medals, and all-tournament team

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REVENUE GENERATION

- A. Provide details regarding your revenue generation strategy.
- B. Provide details related to your experience and successes related to revenue generation.

PROPOSED BUDGET

- A. Provide a detailed budget for the event. Refer to the attached budget outline.

GUARANTEES AND ENDORSEMENTS

- A. Provide a letter to confirm funding.
- B. Provide a letter from the host country's WWR national member organization endorsing the Host Application.
- C. If available, provide letters from local and regional governments and other key organizations or individuals supporting the hosting of the championship.

SIGNATURE PAGE

The applicant organization hereby certifies that this Host application has been completed truly and accurately, to the best of its knowledge:

HOST COUNTRY:

HOST CITY:

Signature:	Title:
Print Name:	Host Organisation Name:
Place	Date: