

Minutes Special Assembly 2025



Date and time:	4 December 2025 – 14:00 UTC
Subject:	Minutes of the 2025 Special Assembly
Location:	Held virtually <i>(President & John Timms with staff hosted the SA at the WWR Office, Sheffield, United Kingdom)</i>
WWR Board Directors present on call:	Richard Allcroft (RA), [President] <i>Chair of the 2025 SA</i> , (GBR) Gail Hamamoto (GH), [Member at Large], (CAN) Martin Richard (MR), [Member at Large], (CAN) Ruth Momanyi (RM), [Independent Appointed Director for finance and risk management affairs], (KEN)
Apologies / Absent:	None received from Member Nations.
WWR Staff	John Timms (JT), [Operations Manager], (GBR) Alison Bridge (AB), [Head of Administration] (GBR) Joe Elliott (JE), [WWR Office], (GBR) Libby Holmes (LH) [WWR Office], (GBR) Holly Sampson (HS) [WWR Office], (GBR)

1. Welcome and Call to Order

- The President welcomed everyone to the WWR Special Assembly (SA) and opened the meeting.
- The President recognised the Board Directors present and the following individuals from the WWR Office: John Timms, Alison Bridge, Joe Elliott, Libby Holmes, and Holly Sampson.
- Where required and to meet the formalities of the SA, John Timms (JT) was appointed to act as Secretary-General.
- JT provided an outline of the SA and general housekeeping.

2. Roll Call

There are 29 Full Members of WWR, and a quorum requires the attendance of 15 Full Members (50% +1). The Roll Call was taken and there were seventeen (17) Full Members of WWR present.

The President declared the meeting quorate.

Note - The meeting must remain quorate with at least 15 Full Members, however the total amount of votes may vary during the meeting if a Delegate with voting rights steps away from the call at any point.

Minutes Special Assembly 2025



Full Members:

1	ABRC	José Higino Oliveira Souza
2	Wheelchair Rugby Canada	Paul Hunter
3	Czech Wheelchair Rugby Association	Radka Kucirkova
4	NPC Finland	Thomas Jalas
5	Commission Rugby - Fédération Française Handisport	BINOT Stephane
6	GB wheelchair rugby	Jason Brisbane
7	Irish Wheelchair Rugby	Nicky Hamill
8	Israel	Spivak shlomi
9	ITALY	Francesco Carboni
10	Japan Wheelchair Rugby Federation	Masumi Kinoshita
11	Gehandicaptensport Nederland	Joep Pelsser
12	Norwegian Rugby Federation	Erik Baret
13	Polish Wheelchair Rugby Federation	Jaroslaw Malec
14	South Africa Wheelchair Rugby	Victor Buitendag
15	The Swedish Parasport Federation and Paralympic Committee	Britt-Marie Mattsson
16	Wheelchair Sport Switzerland / Swiss Paraplegics Association	Martin Wenger
17	USA Wheelchair Rugby	Meagan Rowe

No proxies have been received.

The President and appointed scrutineers ensure the validity of all voting at the SA.

MOTION TO APPOINT SCRUTINEERS

To approve John Timms, Alison Bridge and Joe Elliott as scrutineers for all voting at this Special Assembly.

Proposer: Canada

Seconder: Czech Republic

In favour: 17

Against: 0

Abstentions: 0

The motion was passed as a simple majority of more than 50% +1 was obtained.

3. Adoption of the Agenda

MOTION

That the Agenda, as circulated be adopted. The order of business will follow the adopted agenda.

Proposer: Norway

Seconder: Switzerland

In favour: 17

Against: 0

Abstentions: 0

The motion was passed as a simple majority of more than 50% +1 was obtained.

4. Motions from the Board

4a. BOARD MOTION 1

That the Special Assembly approve Guédon Révision SA1 as WWR auditors as per the WWR Statutes, section 5.4.3d.

A proposer and seconder was gained and the President opened discussion on this motion.

Paul Hunter, Canada asked "How did the auditor get identified?"

- Swiss based auditors were identified as they understand Swiss law and reporting. They act as auditors for the Association of Paralympic Sport Organisations and were found to be suitable.
- Another organisation was considered by the Board but *Guédon Révision SA1* were considered the most suitable.

The President closed discussion and went to a vote.

The results are recorded as follows.

Proposer: Netherlands

Seconder: Ireland

In favour: 14

Against: 1

Abstentions: 2

The motion was passed as a simple majority of more than 50% +1 was obtained.

4b. BOARD MOTION 2

That the Special Assembly approve the changes as presented to the WWR Statutes.

A proposer and seconder was gained and the President opened discussion on all three motions relating to amendments to the Statutes & Bylaws.

Paul Hunter, Canada – reference membership fee and the fee being waived possibly being perceived as a free membership. There are always associated costs, how is this recorded? Also, are there timelines for countries where a fee has been waived?

- RA noted it was captured and tracked internally as value in kind within the yearly budget.

Minutes

Special Assembly 2025



- There is a length of time it is applicable to as part of the year and for the following full year, if applicable. WWR would work with the nation and expect them to pay a membership fee following that.

The President closed discussion and went to a vote on all three motions relating to amendments to the Statutes & Bylaws.

The results are recorded as follows.

Proposer: Sweden

Secunder: Norway

In favour: 15

Against: 0

Abstentions: 2

The motion was passed as an affirmative majority of at least two-thirds (2/3) was obtained.

4c. BOARD MOTION 3

That the Special Assembly approve the changes as presented to WWR Bylaw 2 – Membership.

The results are recorded as follows.

Proposer: Sweden

Secunder: Norway

In favour: 16

Against: 0

Abstentions: 1

The motion was passed as an affirmative majority of at least two-thirds (2/3) was obtained.

4d. BOARD MOTION 4

That the Special Assembly approve the changes as presented to WWR Bylaw 3 – Members' Meetings.

The results are recorded as follows.

Proposer: Sweden

Secunder: Norway

In favour: 15

Against: 0

Abstentions: 1

The motion was passed as an affirmative majority of at least two-thirds (2/3) was obtained.

4e. BOARD MOTION 5

That the following ten countries are approved as Affiliate Members.

1. Peru,
2. Paraguay,
3. Uruguay,
4. Turkey,
5. Malaysia,
6. Indonesia,
7. Timor-Leste,
8. Singapore,
9. India,
10. Ghana

Minutes Special Assembly 2025



The President explained that the motion was being presented to approve all 10 members together. However, should any member wish to discuss and vote on any individual country seeking membership then an appropriate motion can be drafted and approved. Nothing was raised from the attendees, so the President moved on to business.

A proposer and seconder was gained and the President opened discussion on this motion.

No Comments made.

The President closed discussion and went to a vote.

The results are recorded as follows.

Proposer: Brazil

Secunder: Switzerland

In favour: 17

Against: 0

Abstentions: 0

The motion was passed as a simple majority of more than 50% +1 was obtained.

5. Closing

The President thanked the attendees for their attendance and approval of business, noting that it was a special moment to introduce 10 new members to the wheelchair rugby family.

The WWR President then formally closed the meeting on the 4 December 2025 at 14:53 UTC

A handwritten signature in black ink that reads 'R Allcroft'.

Name Richard Allcroft OBE

Position WWR President

Date 22nd December 2025